

**Name** Ken Sturdy

**Organisation** IT@Spectrum

**What does being 'Work Ready' mean to you**

- 1.** Possess a willing “can do” attitude
- 2.** Understands the importance of time keeping and punctuality
- 3.** Is able to communicate confidently, both in writing and the spoken word
- 4.** Appropriate dress/appearance
- 5.** Has a basic understanding of why business exists