

LABOUR MARKET INFORMATION - LMI

What and where is LMI?

LMI is good quality information about what is happening nationally, regionally and locally in the job market

This can include:

- national, regional and local **trends** within employment areas
- geographical **availability of opportunities**
- the **skills** that employers are looking for
- **progression routes** and career paths
- job and Apprenticeship **vacancies, courses** and **training** programmes

LMI is all around you and can be found by:

- Watching the TV News/news programmes
- Reading newspapers
- Researching companies on the internet
- Following companies on social media
- Taking part in work experience – you may not want to work in the company but its great experience you can use when applying for jobs or college
- Speaking to family and friends about what they do and the skills they have
- Speaking to staff at school/college about what's happening in the area
- Asking questions of visitors that come in to school/college about where they work and what they do
- Having a part time job – you are already gaining skills and knowledge about what its like at work



Choosing the right qualifications and getting good careers advice at school and college could mean you are more employable and earn more money in the future!!

Examples of how Labour Market Information could be used

- watching the news and hearing that a company is building a factory/retail outlet in the area and they will be looking to fill a of job roles
 - if you are interested in this area of work it could help you decide if a career with this company could be something to consider – next steps would be to find out what qualifications and skills they are looking for and the types of roles that will be available – could this be for you?
- when you take part in work experience ask questions about the company, qualifications and skills requirements needed by employees
 - could you work there? What qualifications would you need to start? Is there an apprenticeship route? What about a part time job?

Work Experience

Work experience is a valuable way in which you can find out what work is like and gain employability skills for your future whilst you are still at school/college.

You will spend time on your placement doing real work for a real employer in a real organisation.

The school will provide you with a form and support to find your own placement.

Whilst you are on placement you will:

- be treated like an adult
- work closely with other adults
- behave in a safe and responsible way
- Practice and develop your employability skills
- learn and practice new skills
- collect evidence in your journal for future work or FE/HE applications

Suitable work placements are not easy to find and it is not possible for young people under 16 or 18 years of age to do some jobs.

Work Experience is unpaid but could lead to a part time job or apprenticeship in the future.

Top 10 Tips for Students

- **Attend** every day and always **arrive in** plenty of **time**
- Treat everyone with **consideration** and be **polite** at all times
- Be **enthusiastic** and show a **positive attitude** to your work
- Wear **appropriate clothing** for the placement
- **Listen** carefully to instructions and **ask** if you do not understand
- **Think** before you act and **work safely**
- If you have a **problem** with work **talk** to your **supervisor**
- If you **can't sort** out a problem at work **tell** your **teacher**
- Keep a **record** of everything you do and fill in your **work experience journal**
- Send a **'thank you'** letter to your placement provider **afterwards**

7 Employability Skills

- Team Working
- Problem Solving
- Business and Customer awareness
- Self Management
- Communication and Literacy
- Application of Numeracy
- Application of Information Technology

Underpinning all these attributes are

- A positive attitude
- A 'can do' approach
- A readiness to take part and contribute
- Honesty and integrity
- A willingness to learn

Labour Market Information

- Work Experience is an important part of your Careers Education Guidance programme whether at school or college
- Taking part in work experience will help you find out more about the local labour market and opportunities for employment in your local area
- There will be opportunities to ask questions about roles with an organisation and to find out about the skills and qualifications needed to work for the company
- Many young people find part time work and gain apprenticeships from taking part and getting the most out of work experience!