

**Name** Angela Martinson

**Organisation** Newland High School for Girls

**What does being 'Work Ready' mean to you**

- 1.** Communication – literacy, self presentation, communication skills with customers/colleagues, confident to ask questions and admit mistakes
- 2.** Work as part of a team – reliable, flexible, respecting others and seeing the task through to completion, positive attitude
- 3.** Numeracy – good levels of basic maths skills
- 4.** ICT – ability to use technology
- 5.** Organisation – attendance, punctuality, time management